**Any funds received for work on VTSS pilots or other special circumstances should be clearly labeled within your budget**

|  |  |  |  |
| --- | --- | --- | --- |
| **School Division's Name and Payee Code:** | | | |
| **Fiscal Year:** | | |  |
|  |  |  |  |
| **OBJECT** | **SPECIFIC DESCRIPTION OF EXPENDITURE** | **PROJECTED** | **TOTAL** |
| **CODE \*** | **(Provide sufficient information to determine if allowable)** | **AMOUNT** | **BY OBJECT CODE** |
| 1000 | Stipends to support VTSS Division, VTSS School Coaches, and other VTSS positions  Funds to support substitute teachers for staff attendance at VTSS events |  |  |
|  |  |  |  |
|  |  |  | $ - |
| 2000 | FICA |  |  |
|  |  |  |  |
|  |  |  | $ - |
| 3000 | Contracted speakers or professional development (must be approved by VDOE)  Other contracted services to support VTSS activities (should be outlined in the detailed budget)  Event and support costs for division-hosted VTSS training/events |  |  |
|  |  |  |  |
|  |  |  | $ - |
| 5000 | Travel to VTSS events  Travel to other events to support the implementation of MTSS and internal capacity building |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  | $ - |
| 6000 | No more than 5% can be spent on tangible acknowledgment items; research indicates that tangibles are not as significant as verbal acknowledgment and relationship building (should you have questions or concerns regarding this reach out to the VTSS Specialist with VDOE)  Funds can be spent on books and literature; the expectation is that this content will support implementation and be utilized in conjunction with coaching supports offered at the division and state levels  Food and participant support costs for activities that highlight the work of VTSS in your division such as a family engagement event; details regarding these events should be proposed in a line-item fashion using this template (should you have questions or concerns regarding this reach out to the VTSS Specialist with VDOE)  No more than 10% of funds can be spent on materials to support the social and emotional well-being of students (should you have questions or concerns regarding this reach out to the VTSS Specialist with VDOE)  No more than 10% of funds can be spent on Instructional materials to support practices and division goals related to lessons learned through VTSS Effective Classroom Systems and the Academic Tiered Fidelity Inventory  Promotional materials to highlight your work in implementing VTSS |  |  |
|  |  |  |  |
|  |  |  | $ - |
| **TOTAL** |  | **$ -** |  |

## VTSS Activities Outline

|  |  |
| --- | --- |
| Month | Anticipated Activities |
| August 2025 |  |
| September 2025 |  |
| October 2025 |  |
| November 2025 |  |
| December 2025 |  |
| January 2026 |  |
| February 2026 |  |
| March 2026 |  |
| April 2026 |  |
| May 2026 |  |
| June 2026 |  |
|  |  |
|  |  |